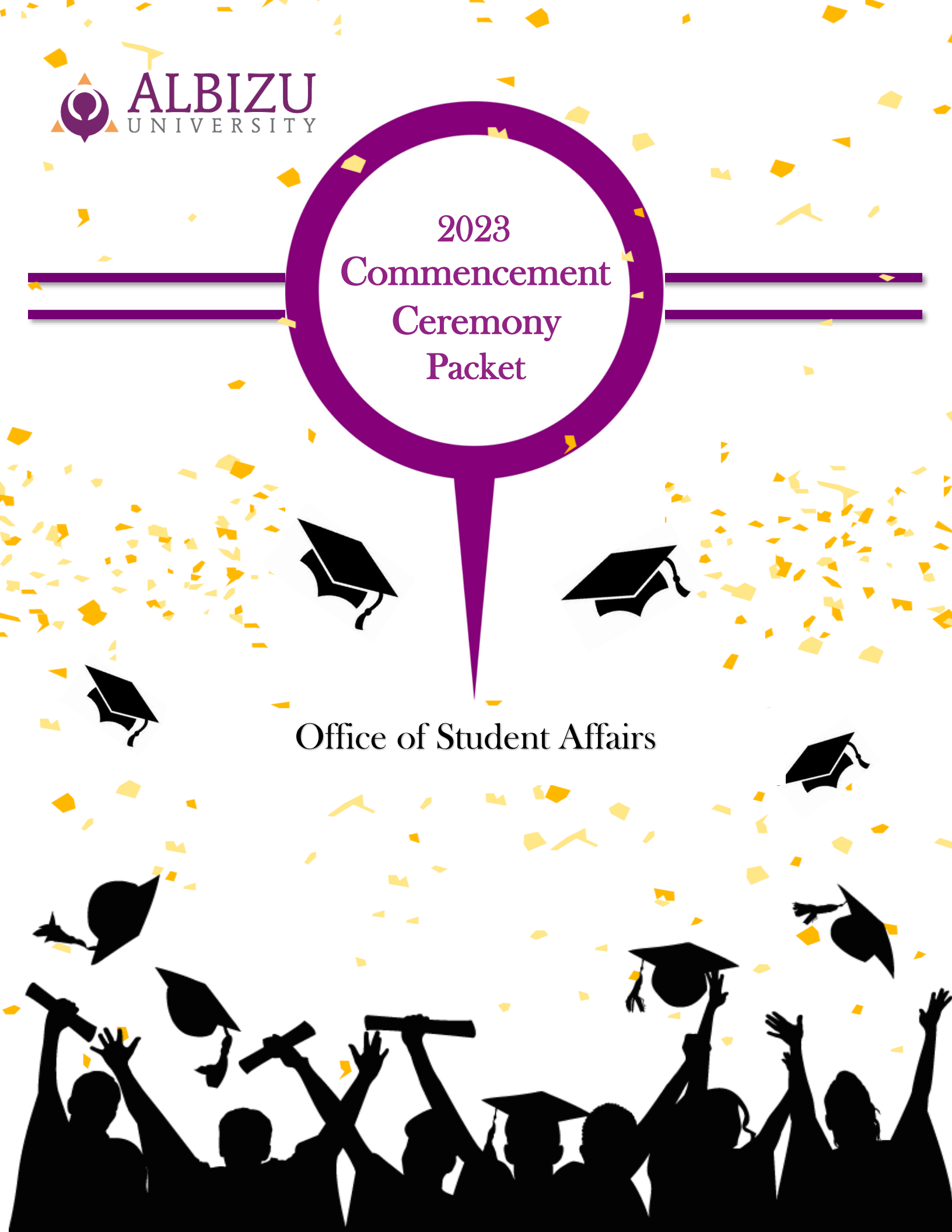




2023
Commencement
Ceremony
Packet

Office of Student Affairs

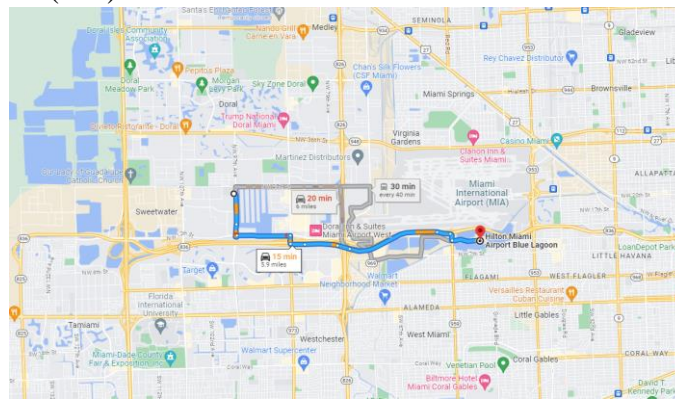


Dear AU Graduate,

Congratulations on your academic achievement! Albizu University is proud of you. Earning your degree is a milestone that deserves recognition. In preparation for participation in the 2023 Commencement Ceremony, please carefully review the information provided in this packet.

2023 Albizu University Commencement Ceremony

- Commencement is scheduled for Friday, September 22, 2023, at 10:00 a.m.
- The event will be held at the Hilton Miami Airport Blue Lagoon, 5101 Blue Lagoon Drive, Miami, FL 33126
- For directions to the commencement venue, see Google Maps or call Hilton Miami Airport Blue Lagoon (305) 362-1000.



- Please observe the following:
 - **All graduates must be present at the Hilton Miami Airport Blue Lagoon no later than 8:30 a.m. wearing the graduation regalia and with their name cards in hand.**
 - **Name cards will be distributed at the commencement venue when you check-in.**

Cap and Gown Ordering

Graduates Can order regalia online!

- Order your regalia online at herff.ly/albizu and have your regalia shipped to your home.
- Herff Jones accepts VISA, MasterCard, Discover or American Express as forms of payment.
- All orders will be shipped to the address you provide for shipping.
- Online order deadline – **August 13, 2023.**
- Deliver of regalia is expected by **August 31, 2023.**

Tickets

- Tickets are available in electronic format to attend Commencement. eTickets are limited to 6 per graduate. If you need more than 6 tickets, please contact the Office of Student Affairs at dosa@albizu.edu.
- 2023 Commencement Ceremony RSVP Participation link below
 - <https://app.smartsheet.com/b/form/7256c821781343ef9475edf3615b8ec1>
- <https://www.eventbrite.com/e/commencement-2023-tickets-tickets-673364590617>
- Commencement Website: <https://commencement.albizu.edu/>

Graduation Photos

- Your official graduation photos will be taken on the day of the commencement ceremony by Grad Images. More information will be sent to your email about photos and packages available by **Grad Images** after the commencement ceremony. Please ensure the information you list on your name card is current and legible.

Cap & Gown Pricing and Packages

Regalia fees can be found on the Herff Jones website at herff.ly/albizu

Please note:

- Bachelor's and Master's graduates retain ownership of the regalia.
- Doctoral graduates who rent regalia must return regalia to Herff Jones after graduation has ended at the Hilton Blue Lagoon.
- Cap and gown orders received after August 13, 2023 might be assessed a late fee by Herff Jones
- If you are unable to order your regalia by the scheduled date, please contact Herff Jones directly at 305-271-6769.
- Club regalia (cords, pins, stoles, etc.) is not handled by the Office of Student Affairs. You must contact your club president or advisor for these items and for the specific purchase dates.

Honor Cords

- Honor cords are sold at the Office of Student Affairs, please contact dosa@albizu.edu or come in person at the Miami Campus. The price of the Honor Cord is \$10.00.

The honor cords criteria are as follows:

Undergraduate cumulative grade point average:

- Cum Laude: 3.33 – 3.49 (Orange)
- Magna Cum Laude: 3.50 – 3.95 (Red)
- Summa Cum Laude: 3.96 – 4.00 (Purple)

Graduate cumulative grade point average:

- Distinction: 3.60 – 3.94 (Silver)
- Utmost Distinction: 3.95 – 4.00 (Gold)

Graduate students receiving honors may not:

- Receive a grade of C or lower in any course.
- Receive a NP in or repeat practicum, internship, Dissertation/Doctoral Project, and/or Comprehensive/Qualifying Examination.

Graduation Announcements

- Order personalized AU graduation announcements online at herff.ly/Albizu. Delivery takes approximately 2-3 weeks. Payment in full is required at the time of order.

Graduation Rings

- Order an AU class ring online at herff.ly/Albizu. Herff Jones offers convenient payment plans. Graduates may also pay in full with cash, check, or money order. Delivery takes approximately 6-8 weeks.

Photography at Commencement

- AU partners with **Grad Images**, a photography company that will attend Commencement taking photos of each graduate. Photos are available for purchase at a later date.
- Graduates will receive detailed information from **Grad Images** regarding orders. Please ensure your updated email is on file with the Office of the Registrar.

Frequently Asked Questions

When is the commencement ceremony?

- September 22, 2023 at 10:00 a.m.

Where is the commencement ceremony venue located?

- Hilton Miami Airport Blue Lagoon - 5101 Blue Lagoon Drive, Miami, FL 33126

At what time should I arrive for the commencement ceremony?

- Graduates must arrive to the Hilton Miami Airport Blue Lagoon no later than 8:30 a.m. Please be on time.

How do I request special accommodations for the event?

- Request accommodations at the Office of Student Affairs two weeks prior to the event. Guests in need of special accommodations on the day of the commencement ceremony must speak to the AU staff member at the entrance of the Hilton Miami Airport Blue Lagoon.

Will AU validate my eligibility when placing an order for distinction cords?

- Yes

Will honor cords be sold at the commencement ceremony?

- No. We will not be selling honor cords at the graduation ceremony.
- Any potential discrepancies related to distinction must be resolved with the Office of the Register before the deadline for ordering the honor cords which is August 31, 2023.

May graduates obtain a name card at the commencement ceremony.

- Yes.

What should I wear to the commencement ceremony?

- Graduates must arrive wearing the appropriate graduation attire (cap/gown). Wear comfortable shoes and breathable apparel.

What about parking?

- The cost of parking \$7.00

Where will I store my personal belongings during the ceremony?

- Albizu University will not store personal belongings before, during, or after the ceremony.
- Please leave your personal effects with a friend or family member before the ceremony.
- Albizu University and the Hilton Miami Airport Blue Lagoon will not bear responsibility for lost, stolen, or damaged items.

Where will the graduate robing area be located?

- Follow signs for dressing area once you arrive at the venue.

How will I know where to line up for the commencement procession?

- An AU staff will direct you to the appropriate area to be seated.
- Graduates will sit by program.

Am I allowed to decorate my cap?

- Yes. Offensive decorations such as obscenities are not permitted.

Will the Office of Student Affairs hold my regalia for pickup?

- No. All orders for regalia will be shipped directly to your home.

Can I wear honor cords, stoles, and pins from a club or honor society?

- Yes. See your club organization for details about costs and purchase dates.

Will I get my diploma at Commencement?

- No. Diplomas are not distributed during the ceremony.

Can graduates leave the ceremony early?

- Unless there is an emergency, no.

When are my guests expected to arrive and be seated?

- Guests should be seated by 9:55 a.m. sharp or they may have to wait to enter the venue after the staff, faculty, and graduate processions.

Can graduates stay and take pictures inside the ceremony hall?

- Yes.

Reminders

- The name card will be given to you on the day of the commencement ceremony.
- It is important that you completely fill out the name card and do not lose it.
- Cell phones must be placed on silent at all times in the commencement venue.
- Guests are not permitted to approach the stage during the ceremony.
- Large balloons and signs obstructing the view of guests are strictly prohibited.
- **Share your pictures with #Albizugrad**
- <https://commencement.albizu.edu/>

Should you need additional information regarding the commencement ceremony or are in need of special arrangements, please contact the Office of Student Affairs at dosa@albizu.edu.

Congratulations!